



## ***Ray of Hope Academy***

***634 Main Street, Belgium, WI 53004***

**(Class Year 2025 – Basic Reflexology Class)**

### **REQUIREMENTS FOR REFLEXOLOGY CERTIFICATION**

Books (all included in your Book Fee):

- *Reflexology Health at your Fingertips*
- *Original Works of Eunice D. Ingham: Stories the Feet Can Tell Thru Reflexology*
- *Reflexology: Art, Science & History*
- *Energy: The New Frontier in Reflexology*
- *Anatomy & Physiology Coloring Book*
- Individual or small class size for comprehensive educational attention.
- Successfully pass quizzes throughout the book. There will be a final exam at the end of the course of textbook study.
- Additional study for quizzes, etc. through Quizlet
- Attendance at **all** classes (live and Google Meet) and activities as required.
- Student interaction and participation is vital for the learning and evaluation processes.
- Additional Anatomy & Physiology is included and required as part of this course of study starting 2018 for all students no matter what the student's past learning experience has been.
- All students must carry Student Insurance for the full term of study **prior** to practicum on people. A copy must be on file with Ray of Hope Academy. Ray of Hope Academy must be an additional insured. Not included in your Class Fees.
- CPR & AED Certification. If you are currently certified, please present a copy of your card to Lila and no need to repeat the class until your card expires. Not included in your Class Fees.
- If you miss a class due to illness or other vital absentee requirement(s), you must make up the time with Lila Mueller.
- 50 documented practicum volunteers are required. Free Open Teaching Clinic participants at Ray of Hope Academy will count towards this requirement.
- Full payment of all fees to Ray of Hope Educational Services d/b/a Ray of Hope Academy is required before receiving the Reflexology Certification.
- TCM (Traditional Chinese Medicine) will not be taught in this class.

## ADDITIONAL INFORMATION

➤ **Reflexology is a stand-alone profession, and is *NOT* massage.**

Basic Reflexology Class Tuition is **\$4,000.00**. A Payment Plan is available. **All Payment Plan Fees are due on the first of the month.** An additional Book Fee is required at registration. Auxiliary Classes are at an additional cost excluding Business 101 for Reflexologists and Natural Healers.

200.5 hours of instructor-student contact hours will take place. 200 live contact hours are required by the American Reflexology Association in order to take the American Reflexology Certification Exam (National Boards). Your class with Ray of Hope Academy meets this requirement.

- Your Book Fee covers books and supplies needed for this course of study and will be passed out to students. Do not privately purchase these materials as the **Book Fee is not refundable**.
- Students - bring note paper, highlighters, binders, etc. to enhance your learning style. Stay organized.
- Attendance is vital to learning and having interaction with instructors and fellow students. Please be prompt when meeting in person or when using Google Meet.
- Instructional dress will be Professional Casual
- Teaching will be done in ways that everyone will participate with different methods so everyone will learn.
- When meeting in person, a pot luck will take place. Snacks will be provided during in person classes
- Complimentary coffee, tea and water will be available throughout the day for students.
- Student Membership Fee will be paid for by Ray of Hope Academy for a 1 year period to our state Reflexology organization (Integrated Reflexologists of Wisconsin, Inc.) in June of 2025.
- Auxiliary Classes, although not required, are at an additional expense. The required Business 101 & Beyond Class will take place at a discounted rate included in your total tuition.
- The 2025 Ray of Hope Academy Teaching Schedule will be adhered to once decided upon at the first class for students and reevaluated each quarter. We will avoid holidays.
- Cancellation of classes will be made by email and/or telephone call to students. In cases of bad weather, students will participate via virtual class providing internet service is not affected.
- If you have a question and/or concern, please confirm with Lila Mueller at (262) 221-8280 or ROHES2011@gmail.com.